

**ORDER AND NOTICE OF GARNISHMENT
AND ANSWER OF EMPLOYER-SECTION**

Clerk's Filed Date Stamp

BEREA MUNICIPAL COURT
Raymond J. Wohl, CLERK OF COURTS
11 BEREA COMMONS
BEREA OHIO 44017
PHONE: (440) 826-5819

A

CASE NO. _____

The State of Ohio _____ vs. _____

Judgment Creditor

Judgment Debtor

County of Cuyahoga SS. _____

I.D. for Judgment Debtor

Judgment Creditor or Attorney for Judgment Creditor:

Name: _____

Address: _____

City, State & Zip Code: _____

Telephone: _____

Before me, the undersigned Notary Public or Deputy Clerk of the Berea Municipal Court, personally appeared _____ who being first duly sworn according to law, says that he is the JUDGMENT CREDITOR or ATTORNEY for JUDGMENT CREDITOR herein and said Judgment Creditor heretofore, to-wit, on the _____ (date) duly recovered judgment before the Berea Municipal Court against said Judgment Debtor which remains unsatisfied.

AMOUNT OF JUDGMENT \$ _____
Including INTEREST TO DATE (interest rate = %) + \$ _____
Plus UNPAID COURT COSTS TO DATE including the cost of this proceeding + \$ _____
Minus AMOUNT RECEIVED on Judgment - \$ _____
AMOUNT NOW DUE + \$ _____

The affiant has good reason to believe and does believe that the Garnishee named in Section A of this form is an employer of the Judgment Debtor who has personal earnings of the Judgment Debtor that are not exempt under section 2329.66 of the Ohio Revised Code. And that a true copy of the Demand required by Sec.2716.02 O.R.C. has been made and a true copy of said Demand which was made is attached hereto; the payment demanded in said Demand has not been made, nor has a sufficient portion been made to prevent the garnishment of personal earnings as described in section 2716.02 of the Ohio Revised Code. The affiant has no knowledge of any application by the Judgment Debtor for the appointment of a trustee so as to preclude the garnishment of the Judgment Debtor's personal earning and has no knowledge that the debt to which this affidavit pertains is the subject of a debt scheduling agreement of such a nature that it precludes the garnishment of the personal earnings of the Judgment Debtor under section 2716.03(B) of the Ohio Revised. Code.

Sworn to and subscribed before me _____ (date)

Affiant's Signature

Notary Public or Deputy Clerk

SECTION A: COURT ORDER AND NOTICE OF GARNISHMENT TO: GARNISHEE (employer)

Employer Name _____

Address _____

City, State, & Zip Code _____

The Judgment Creditor in the above case has filed an affidavit, satisfactory to the undersigned, in this Court stating that you may owe the Judgment Debtor money for personal earnings.

You are therefore ordered to complete the 'ANSWER OF EMPLOYER (GARNISHEE)' in Section B of the attached form. Return one COMPLETED and SIGNED copy of this form to the Clerk of this Court within five (5) business days after you receive this Order of Garnishment. Deliver one completed and signed copy of Section B and the accompanying documents entitled "NOTICE TO THE JUDGMENT CREDITOR" and "REQUEST FOR HEARING" to the Judgment debtor. Keep the other completed and signed copy of this form for your files.

The original and two copies to be filed with the Court. Original for the Court – 2 copies mailed to Employer.

The total probable amount now due on this judgment is \$ _____. As the total probable amount now due includes the unpaid portion of the judgment in favor of the Judgment Creditor, which is \$ _____ interest on the judgment and, if applicable, prejudgment interest relative to that judgment at the rate of _____% per annum payable until that judgment is satisfied in full; and the court costs in the amount of \$ _____.

This Order of Garnishment of Personal Earnings is a continuous order that generally requires you to withhold a specified amount, calculated each pay period at the statutory percentage, of the Judgment Debtor's personal disposable earnings during each pay period, as determined in accordance with the **'INTERIM REPORT AND ANSWER OF GARNISHEE'** for the Judgment Debtor's personal disposable earnings during each pay period of the Judgment Debtor commencing with the first full pay period beginning after you receive the order until the judgment in favor of the Judgment Creditor and the associated court costs, judgment interest and, if applicable, prejudgment interest awarded to the Judgment Creditor as described above have been paid in full. You generally must pay that specified amount, calculated each pay period at the statutory percentage, to the Clerk of Court at

THE BERA MUNICIPAL COURT 11 Berea Commons Berea, OH 44017

Within thirty (30) days after the end of each pay period of the Judgment Debtor and must include with that specified amount calculated each pay period at the statutory percentage an **'INTERIM REPORT AND ANSWER OF GARNISHEE'** substantially in the form set forth in section 2716.07 of the Ohio Revised Code. A copy of the **'INTERIM REPORT AND ANSWER OF GARNISHEE'** is attached to this Order of Garnishment of Personal Earnings, and you may photocopy it to use each time you pay the specified amount to the Clerk of this Court. You are permitted to deduct a processing fee of up to three (\$3.00) from the Judgment Debtors personal disposable earnings for any pay period of the Judgment Debtor that an amount was withheld for that order (**the processing fee is not a part of the Court costs**). You are not required to file with the Court the **'INTERIM REPORT AND ANSWER OF GARNISHEE'** for any pay period of the judgment debtor for which an amount from the Judgment Debtor's personal disposable earnings during that pay period was not withheld for that order.

This Order of Garnishment of Personal Earnings generally will remain in effect until one of the following occurs:

1. The total probable amount due on the judgment as described above is paid in full as a result of your withholding of the specified amount, calculated each pay period at the statutory percentage, from the Judgment Debtor's personal disposable earnings during each pay period of the Judgment Debtor that commenced with the first full pay period beginning after you receive this order.
2. The Judgment Creditor or the Judgment Creditor's Attorney files with this Court a written notice that the total probable amount due on the judgment as described above has been satisfied or the Judgment Creditor or the Judgment Creditor's Attorney files a written request to terminate this Order of Garnishment and release you from the mandate of this Order of Garnishment.
- 3) A Municipal or County Court appoints a trustee for the Judgment Debtor and issues to you an order that stays this Order of Garnishment of Personal Earnings.
- 4) A Federal Bankruptcy Court issues to you an order that stays this Order of Garnishment of Personal Earnings.
- 5) A Municipal or County Court or a Court of Common Pleas issues to you another Order of Garnishment of Personal Earnings that relates to the Judgment Debtor and a different Judgment Creditor, and Ohio or Federal Law provides the other order with a higher priority than this order.
- 6) A Municipal or County Court or a Court of Common Pleas issues to you another Order of Garnishment of Personal Earnings that relates to the Judgment Debtor and a different Judgment Creditor and that does not have a higher priority than this order.
- 7) The Judgment Creditor or Judgment Creditor's Attorney files a written request to terminate and release the Order of Garnishment, and as a result, the Order of Garnishment will cease to remain in effect.

Under any of the circumstances listed above, you are required to file with this Court a **'FINAL REPORT AND ANSWER OF GARNISHEE'** substantially in the form set forth in section 2716.08 of the Ohio Revised Code. A copy of this **'FINAL REPORT AND ANSWER OF GARNISHEE'** is attached to this order of garnishment of personal earnings. Under the circumstances listed in (5) and (6) above, you must cease processing this Order of Garnishment after the expiration of a full pay period within which the one hundred eighty-second (182) day after you began processing it fails.

Special stacking, priority of payment, and manner of payment rules apply when a garnishee received multiple Orders of Garnishment with respect to the same Judgment Debtor. These rules are set forth in section 2716.041 of the Ohio Revised Code. An **EMPLOYERS GUIDE TO PROCESSING CONTINUOUS ORDER OF GARNISHMENT** is included with this Order of Garnishment. You should become familiar with these rules.

Witness my hand and seal of this Court on this date of _____

JUDGE MARK A. COMSTOCK, BERA MUNICIPAL COURT

**ORDER AND NOTICE OF GARNISHMENT
AND ANSWER OF EMPLOYER-SECTION**

BEREA MUNICIPAL COURT
Raymond J. Wohl, CLERK OF COURTS
11 BEREA COMMONS
BEREA OHIO 44017
PHONE: (440) 826-5819

Clerk's Filed Date Stamp

B

CASE NO. _____

_____ vs. _____
Judgment Creditor Judgment Debtor

Identification for Judgment Debtor

SECTION B: ANSWER OF EMPLOYER (GARNISHEE)

(An employer is one who is required to withhold payroll taxes out of payments of personal earnings made to the Judgment Debtor)

GARNISHEE: Answer all pertinent questions.

Now comes _____, the employer (garnishee) herein, who says:

- 1. This Order of Garnishment of Personal Earnings was received on _____.
- 2. The Judgment Debtor is in my employe..... 2. Yes _____ No _____
If the answer is NO, please give date of last employment _____. If never employed, check here _____.
- 3(A) Is the debt to which this Order of Garnishment of Personal Earnings pertains the subject of an existing agreement for debt scheduling between the Judgment Debtor and a budget and debt counseling service and has the Judgment Debtor made every payment that was due under the agreement for debt scheduling no later than forty-five (45) days after the date on which the payment was due?3(A) Yes _____ No _____

If the answer to both parts of this question is "YES", give all available details of the agreement, sign this form and return it to the Court.

Details of Agreement: _____

- 3(B) Were you, on the date that you received this Order of Garnishment of Personal Earnings, withholding moneys from the Judgment Debtor's personal disposable earnings pursuant to another Order of Garnishment of Personal Earnings that Ohio or Federal Law provides with a higher priority than this Order of Garnishment of Personal Earnings (such as support order or Internal Revenue Service (levy))3(A) Yes _____ No _____

If the answer to this question is "YES", give the name of the court that issued the higher propriety order, the associated case number, the date upon which you received that order, and the balance due to the relevant Judgment Creditor under that order.

Name of Court _____

Associated Case Number _____

Date Received _____ Balance Due _____

3(C) Did you receive prior to the date that you received this Order of Garnishment of Personal Earnings one or more other Orders of Garnishment of Personal Earnings that are not described in questions 3 (B), and are you currently processing one or more of those orders for the statutorily requested time period or holding one or more of those orders for processing for a statutorily required period in the sequence of their receipt by you? 3(C) Yes _____ No _____

If the answer to this question is "YES", give the name of the court that issued each of those orders and the balance due to the relevant Judgment Creditor under each of those orders. List first the previously received order(s) that you are currently processing, and list each of the other previously received orders in the sequence that you are required to process them. (Attach additional paper if needed).

Name of Court _____

Associated Case Number _____

Date Received _____ Balance Due _____

I certify that the statements above are true.

(PRINT name of EMPLOYER)

Signed: _____
(Signature of Person Completing Form)

(PRINT Name and Title of Person Completing Form)

Date: _____
(Date this form was completed)

(area code) (phone number)

Return one COMPLETED and SIGNED copy of this form to the Clerk of this Court within five (5) business days after you received this Order of Garnishment.

NOTICE OF COURT PROCEEDINGS TO COLLECT DEBT

To: _____
(Name of Judgment Debtor)

Date of Mailing _____

(Last know residence address of the Judgment Debtor)

City State Zip Code

You owe the undersigned _____ \$ _____
(Name of Judgment Creditor) (Amount)

Including interest and court costs, for which a judgment was obtained against you or certified in the Berea Municipal Court on _____, payment of which is hereby demanded.
(Judgment Entry Date)

If you do not do one of the three things listed below within fifteen days of the date of the mailing of this notice or of its service by the court, we will go to court, unless we are otherwise precluded by law from doing so, and ask that your employer be ordered to withhold money from your earnings until the judgment is paid in full or, if applicable, is paid to a certain extent and to pay the withheld money to the court in satisfaction of your debt. This is called garnishment of personal earning.

It is to your advantage to avoid garnishment of personal earnings because the placing of the extra burden on your employer possibly could cause you to lose your job.

YOU CAN AVOID THE GARNISHMENT BY DOING ONE OF THESE THREE THINGS WITHIN THE FIFTEEN DAY PERIOD:

1. Pay to us the amount due:
2. Have your employer complete the attached form entitled "Payment to Avoid Garnishment" and return it to us with the payment, if any, shown due on it; or
3. Apply to your local municipal or county court or, if you are not a resident of Ohio, to the municipal or county court in whose jurisdiction your place of employment is located, for the appointment of a trustee to receive the part of your earnings that is not exempt from garnishment and notify us that you have applied for the appointment of a trustee. You will be required to list your creditors, the amounts of their claims and the amounts due on their claims and the amount you then will pay to your trustee each payday will be divided among them until the debts are paid off. This can be to your advantage because in the meantime, none of those creditors can garnish your wages.

You also may contact a budget and debt counseling service described in division (D) of section 2716.03 of the Ohio Revised Code for the purpose of entering into an agreement for debt scheduling. There may not be enough time to set up an agreement for debt scheduling in order to avoid a garnishment of your wages based upon this demand for payment but entering into an agreement for debt scheduling might protect you from future garnishments of your wages. Under an agreement for debt scheduling, you will have to regularly pay a portion of your income to the service until the debts subject to the agreement are paid off. This portion of your income will be paid by the service to your creditors who are owed debts subject to the agreement. This can be to your advantage because these creditors cannot garnish your wages while you make your payments to the service on time.

Name of Judgment Creditor (please print)

x _____
SIGNATURE of Judgment Creditor or Attorney

Address of Judgment Creditor of ATTORNEY

City State Zip Code

Judgment Creditor is required to serve Judgment Debtor with this notice prior to filing a garnishment. Judgment Debtor has 15 days to respond to the Statutory Demand and submit payment in order to avoid garnishment of his/her personal earnings. The Court will not accept any garnishment filing without proof of mailing the Statutory Demand.

PAYMENT TO AVOID GARNISHMENT

To: _____
(Name of Judgment Debtor)

Date of Mailing _____

(Last known residence address of the Judgment Debtor)

CASE NO. _____

City State Zip Code

BEREA MUNICIPAL COURT

To avoid garnishment of PERSONAL EARNINGS of which you have given me notice I enclosed \$ _____
To apply toward my indebtedness to you. The amount of the payment was computed as follows:

1. Total amount of indebtedness demanded 1. \$ _____

2. Enter the amount of your personal earnings after deductions required by law earned by you during the current pay period (that is, the pay period in which this demand is received by you) 2. \$ _____

3(A). Enter your pay period (weekly, bi-weekly, semi-monthly, monthly) 3(A) \$ _____

3(B). Enter the date when your present pay period ends: 3(B) \$ _____

4. Enter an amount equal to 25% of the amount on line 4. \$ _____

5(A). The current federal minimum hourly wage is \$ _____ (to be filled in by Judgment Creditor). (You should use the above figure to complete this portion of the form). If you are paid weekly, enter thirty (30) times the current federal minimum hourly wage; if paid bi-weekly enter sixty (60) times the current federal minimum hourly wage; if paid semimonthly, enter sixty-five (65) times the current deferral minimum hourly wage; if paid monthly, enter one hundred thirty (130) times the current federal minimum hourly wage 5(A) \$ _____

5(B). Enter the amount by which the amount on lines (2) exceeds the amount on line 5(A) 5(B) \$ _____

6. Enter the smallest of the amount on lines 1, 4 or 5(B). Send this amount to the Judgment Creditor along with this form after you have signed it 6 \$ _____

I CERTIFY THAT THE STATEMENTS CONTAINED ABOVE ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF:

x _____
(Signature of Judgment Debtor)

(Print name of Judgment Debtor)

(Print RESIDENCE address of Judgment Debtor)

City, State and Zip Code

(To verify that the amount shown on line (2) is a true statement of your earnings, you must either have your employer certify below that the amount shown on line (2) is a true statement of your earnings or you may submit copies of your pay stubs for the two pay periods immediately prior to your receiving this notice.)

I CERTIFY THAT THE AMOUNT SHOWN ON LINE (2) IS A TRUE STATEMENT OF THE JUDGMENT DEBTOR'S EARNINGS:

(Name of Person Certifying this document)

(Print Name of Employer)

(Title of Person Certifying this document)

Address of Employer or Agent

City State Zip Code (area code)(phone number)

(Signature of Employer or Agent)

I CERTIFY THAT I HAVE ATTACHED COPIES OF MY PAY STUBS FOR THE TWO PAY PERIODS IMMEDIATELY PRIOR TO MY RECEIVING THIS NOTICE.

Garn Form Payment to Avoid Garnishment Demand (O.R.C.2716.02)

x _____
(Signature of Judgment Debtor)

NOTICE TO JUDGMENT DEBTOR PERSONAL EARNINGS

CASE NUMBER: _____

BEREA MUNICIPAL COURT
RAYMOND J. WOHL, CLERK OF COURT
11 BEREA COMMONS
BEREA, OHIO 44017
(440) 826-5819

Judgment Creditor

vs.

Judgment Debtor

You are hereby notified that this Court has issued an order on the above case in favor of the **Judgment Creditor** in this proceeding, directing that some of your personal earnings be used in satisfaction of your debt to the Judgment Creditor instead of being paid to you. This order was issued on the basis of the Judgment Creditor's judgment against you that was obtained in the **Berea Municipal Court** on the judgment entry date with the above case number.

The law in Ohio provides that you are entitled to keep a certain amount of your personal earnings free from the claims of creditors. Additionally, wages under a certain amount may never be used to satisfy the claims of creditors. The document entitled **'ORDER AND NOTICE OF GARNISHMENT AND ANSWER OF EMPLOYER' (Section B)** that is enclosed with this notice shows how the amount proposed to be taken out of your personal earnings was calculated by your employer.

If you dispute the Judgment Creditor's right to garnish your personal earnings and believe that you are entitled to possession of the personal earnings because they are exempt or if you feel that this order is improper for any other reason, you must request a hearing before this Court by disputing the claim in the Request for Hearing form accompanying this notice or in a substantially similar form, and delivering the request for hearing to this Court at the above address, no later than the end of the fifth business day after you received this notice. You may state your reasons for disputing the Judgment Creditor's right to garnish your personal earnings in the space provided on the form; however, you are not required to do so. If you do state your reasons for disputing the Judgment Creditor's right, you are not prohibited from stating any other reason at the hearing. If you do not state your reasons, it will not be held against you by the Court, and you can state your reasons at the hearing. **NO OBJECTIONS TO THE JUDGMENT ITSELF WILL BE HEARD OR CONSIDERED AT THE HEARING.** The hearing will be limited to a consideration of the amount of your personal earnings, if any, that can be used in satisfaction of the judgment you owe to the Judgment Creditor.

If you request a hearing by delivering your request for hearing **no later than the end of the fifth business day** after you receive this notice, it will be contacted **no later than twelve days after** your request is received by the Court, and the Court will send you notice of the date, time, and place. You may indicate on the form that you feel the need for the hearing is an emergency and that it should be given priority by the Court. If you do so, the Court will schedule the hearing as soon as possible after your request is received and will send you notice of the date, time, and place. If you do not request a hearing by delivering your request for hearing no later than the end of the fifth business day after you receive this notice, some of your personal earnings will be paid to the Judgment Creditor.

If you have any questions concerning this matter, you may contact the Office of the Clerk of this Court. If you want legal representation, you should **contact your lawyer immediately. If you need the name of a lawyer, contact the local bar association.**

Deputy Clerk of Court

Date

**REQUEST FOR HEARING
PERSONAL EARNINGS**

Clerk's Filed Date Stamp

BEREA MUNICIPAL COURT
Raymond J. Wohl, CLERK OF COURTS
11 BEREA COMMONS
BEREA OHIO 44017
PHONE: (440) 826-5819

CASE NO. _____

_____ vs. _____
Judgment Creditor Judgment Debtor

I **dispute** the Judgment Creditor's right to garnish my personal earnings in the above case and request a hearing on this matter be held no later than twelve days after delivery of this request to the Court.

I **do/do not** (circle one) feel that the need for the hearing is an emergency.

I dispute the Judgment Creditor's right to garnish my personal earnings for the following reasons:

Optional: _____

I UNDERSTAND THAT NO OBJECTIONS TO THE JUDGMENT ITSELF WILL BE HEARD OR CONSIDERED AT THE HEARING.

(Print name of Judgment Debtor)

(Address & Street)

(Signature of Judgment Debtor)

(City, State and Zip Code)

(Date)

(Area Code) (Phone number)

WARNINGS: IF YOU DO NOT DELIVER THIS REQUEST FOR HEARING OR A REQUEST IN A SUBSTANTIALLY SIMILAR FORM TO THE OFFICE OF THE CLERK OF THIS COURT WITHIN FIVE (5) BUSINESS DAYS OF YOUR RECEIPT OF IT, YOU WAIVE YOUR RIGHT TO A HEARING AND SOME OF YOUR PERSONAL EARNINGS WILL BE PAID TO THE JUDGMENT CREDITOR IN SATISFACTION OF YOUR DEBT TO THE JUDGMENT CREDITOR.

Garnishee/Employer must deliver two copies of the Request for Hearing/Personal Earnings from to the Judgment Debtor/Employee upon receipt.

**INTERIM REPORT AND
ANSWER OF GARNISHEE**

BEREA MUNICIPAL COURT

Raymond J. Wohl, CLERK OF COURTS
11 BEREA COMMONS
BEREA OHIO 44017
PHONE: (440) 826-5819

Clerk's Filed Date Stamp

CASE NO. _____

Judgment Creditor vs. _____
Judgment Debtor

Attorney/Judgment Creditor Atty. I.D. No.

Address

City State Zip Code Phone Number

The garnishee, _____ in the above case states as follows:

1. The date that the garnishee received the Order of Garnishment of the Judgment Debtor's personal earnings was _____.
2. The total probable amount due on the judgment, including court costs, judgment interest and, if applicable, prejudgment interest, as stated in either **Section A** of the Order of Garnishment of the Judgment Debtor's Personal Earnings or in the Affidavit of Current Balance Due on Garnishment Order if that affidavit has been received subsequent to the order of garnishment is \$ _____.
3. The pay period of the Judgment Debtor is (enter weekly, biweekly, semimonthly, or monthly). Do not enter a pay period of more than one month _____.
4. The disposable earnings of the Judgment Debtor earned during the Judgment Debtor's present pay period is ("Disposable Earnings" means earnings after deductions required by law. "Present pay period" means the pay period for which you are completing this Interim Report and Answer of Garnishee.) \$ _____
5. The amount equal to twenty-five percent (25%) of the Judgment Debtor's disposable earnings set forth in Section 4 of this form is \$ _____.
6. _____ times the current federal minimum hourly wage is (if the Judgment Debtor is paid weekly, enter thirty (30) above, if paid biweekly, enter sixty (60), if paid semimonthly, enter sixty-five (65), if paid monthly, enter one hundred thirty (130), then calculate the amount.) \$ _____.
7. The amount by which the amount in Section 4 of this form exceeds the amount in Section 6 of this form is \$ _____.
8. The smallest of either the amount entered in Section 5 of this form, the amount entered in Section 7 of this form or the amount entered in Section 2 of this form is \$ _____.

9. The amount entered in Section 8 of this form, plus or minus (as appropriate) the garnishee's processing fee is \$ _____. (If the amount entered in Section 8 of this form equals the amount entered in Section 2 of this form, then add up to three dollars (\$3.00); otherwise subtract up to three dollars (\$3.00)).

10. Other deductions \$ _____.

11. The calculated amount that has been withheld from the Judgment Debtor's personal earnings during the Judgment Debtor's present pay period and that is submitted with this "INTERIM REPORT AND ANSWER OF GARNISHEE" is \$ _____.

I certify that the statements above are true.

(PRINT Name of EMPLOYER)

Signed: _____
(Signature of Person Completing Form)

(PRINT Name of Person Completing Form)

Date: _____
(Date this form was completed)

(PRINT Title of Person who completed this Form)

Telephone Number

PLEASE NOTE: YOU MUST MAKE MULTIPLE COPIES OF THIS FORM, AS A NEWLY COMPLETED COPY OF THIS FORM MUST BE SENT WITH EACH PAYMENT.

1 copy to Court with each payment submitted – 1 copy to Judgment Debtor/Employee – 1 copy for Garnishee/Employer file.

**FINAL REPORT AND
ANSWER OF GARNISHEE**

BEREA MUNICIPAL COURT

Raymond J. Wohl, CLERK OF COURTS
11 BEREA COMMONS
BEREA OHIO 44017
PHONE: (440) 826-5819

Clerk's Filed Date Stamp

CASE NO. _____

_____ vs. _____
Judgment Creditor Judgment Debtor

The garnishee, _____ in the above case states as follows:

1. The date that the garnishee received the Order of Garnishment of the Judgment Debtor's personal earnings was _____.
2. The total probable amount on the judgment, including court costs, judgment interest, and, if applicable, prejudgment interest, as stated in **Section A** of the order of garnishment of the Judgment Debtor's personal earnings, is \$ _____.
3. The total amount that has been withheld from the Judgment Debtor's personal earnings and paid to the Court while the order of garnishment of the Judgment Debtor's personal earnings remained in effect is \$ _____.
4. (When applicable) the total probable amount due on the judgment (as stated in 2 above) is not equal to the total amount that has been withheld (as stated in 3 above), and the reason for that difference is that the Order of Garnishment of the Judgment Debtor's personal earnings ceased to be in effect for the following statutorily prescribed reason(s) (check whichever apply):

- (a) _____ A Municipal or County Court appointed a **Trustee** for the Judgment Debtor and issued an order that stays the Order of Garnishment of the Judgment Debtor's personal earnings.
- (b) _____ A **Federal Bankruptcy** Court issued an order that stays the Order of Garnishment of the Judgment Debtor's personal earnings.
- (c) _____ A Municipal or County Court or a Court of Common Pleas issued another Order of Personal Earnings that relates to the Judgment Debtor and a different Judgment Creditor, and Ohio or Federal Law provides the other order a **higher priority**. (Set forth the name of the court that issued the higher propriety order, the associated case number, the date that the higher priority order was received and the balance due to the relevant Judgment Creditor under that order.)

Court _____
(Name of Court that issued higher priority order)

Case Number _____
(Associated Case Number)

Date Received _____
(Date that higher priority order was received)

Balance Due \$ _____
(Balance due to the Judgment Creditor under that Order)

(d) _____ A Municipal or County Court or a Court of Common Pleas issued another Order of Garnishment of Personal Earnings that relates to the Judgment Debtor and a different Judgment Creditor and that is not described in 4(c) above. (Set forth the name of the court that issued the subsequently received order, the associated case number, the date that the subsequent order was received and the balance due to the relevant judgment creditor under that order).

Court _____
(Name of Court that issued higher priority order)

Case Number _____
(Associated Case Number)

Date Received _____
(Date that higher priority order was received)

Balance Due \$ _____
(Balance due to the Judgment Creditor under that Order)

(e) _____ The Judgment Creditor or Judgment Creditor's Attorney has issued a request that the Order of Garnishment be terminated, and the garnishee released from the mandates of the order of garnishment.

(f) _____ Judgment Debtor's employment terminated on _____.
(date)

(g) _____ Other: _____

I certify that the statements above are true.

(PRINT name of EMPLOYER)

Signed: _____
(Signature of Person Completing Form)
(Employer or Employer's Agent)

(PRINT Name of Person Completing Form)

Date: _____
(Date this form was completed)

(PRINT Title of Person Completing Form)

Telephone No

NOTE: After completing this "FINAL REPORT AND ANSWER OF GARNISHEE", you must send one copy to the Clerk of the Berea Municipal Court at the address printed on this form by regular U.S. Mail. Give one copy to the employee. Retain one copy for your records.

BEREA MUNICIPAL COURT
11 Berea Commons Berea, Ohio 44017
(440) 826-5819

Mark A. Comstock, Judge

Raymond J. Wohl, Clerk of Courts

State of Ohio,
County of Cuyahoga



SS.

Case No. _____

Judgment Creditor

vs.

AFFIDAVIT

Judgment Debtor

Before me, the undersigned Notary Public or Deputy Clerk of the Berea Municipal Court, personally appeared:

_____ who being first duly sworn according to law, says that he/she is the JUDGMENT CREDITOR or ATTORNEY FOR JUDGMENT CREDITOR herein and that said Judgment Creditor heretofore, to-wit, on the (judgment entry date) _____ duly recovered judgment before the Berea Municipal Court against said Judgment Debtor which remains unsatisfied.

The total probable amount now due on this judgment is \$ _____

The affiant has good reason to believe and does believe that the garnishee named in Section A of the "Order and Notice of Garnishment and Answer of Employer: is an employer of the Judgment Debtor who has personal earnings of the Judgment Debtor that are not exempt under 2329.66 of the Ohio Revised Code. And, that a true copy of the Statutory Demand required by Section 2716.02 of the Ohio Revised Code has been made and a true copy of said Statutory Demand which was made is attached hereto; the payment demanded in said Statutory Demand had not been made, nor has a sufficient portion been made to prevent the garnishment of personal earnings as described in Section 2715.02 of the Ohio Revised Code. The affiant has no knowledge of any application by the Judgment Debtor for an appointment of a trustee so as to preclude the garnishment of the Judgment Debtor's personal earnings and has no knowledge that the debt to which this affidavit pertains is the subject of a debt scheduling agreement of such a nature that it precludes the garnishment of the personal earnings of the Judgment Debtor under Section 2716.03(B) of the Ohio Revised Code.

Sworn to and subscribed before me this _____ day of _____, 20 _____.

Affiant's Signature

Deputy Clerk or Notary Public

BEREA MUNICIPAL COURT
11 Berea Commons Berea, Ohio 44017
(440) 826-5819

Mark A. Comstock, Judge

Raymond J. Wohl, Clerk of Courts

State of Ohio,
County of Cuyahoga



SS.

Case No. _____

AFFIDAVIT
OF CURRENT BALANCE DUE ON GARNISHMENT ORDER

Judgment Creditor

vs.

Judgment Debtor

Before me, the undersigned Notary Public or Deputy Clerk of the Berea Municipal Court personally appeared: _____, who being first duly sworn according to law, says that he/she is the JUDGMENT CREDITOR or ATTORNEY FOR JUDGMENT CREDITOR in the above-captioned matter and received a judgment against JUDGMENT DEBTOR on (judgment entry date) _____ in the Berea Municipal Court.

Original amount of Judgment \$ _____

Accrued Interest to date \$ _____

Court Costs assessed to date \$ _____

All moneys paid to the Judgment Creditor and the
Judgment Creditor's Attorney on the judgment to date \$ _____

Current Balance due \$ _____

Name of Judgment Creditor: _____

Address of Judgment Creditor: _____

Phone No. of Judgment Creditor: _____

Name of Judgment Creditor Attorney: _____

Address of Judgment Creditor Attorney: _____

Phone No. Judgment Creditor Attorney: _____

Sworn to and subscribed before me this _____ day of _____, 20 _____.

Affiant

Deputy Clerk or Notary Public

**REQUEST FOR HEARING
ON CURRENT BALANCE DUE**

Clerk's Filed Date Stamp

BEREA MUNICIPAL COURT
Raymond J. Wohl, CLERK OF COURTS
11 BEREA COMMONS
BEREA OHIO 44017
PHONE: (440) 826-5819

CASE NO. _____

Judgment Creditor vs. _____
Judgment Debtor

I **dispute** the Judgment Creditor's determination of current balance due on the garnishment order in the above case and request that a hearing in this matter be held no later than twelve (12) days after delivery of this request to the Court.

I **do/do not** (circle one) feel that the need for the hearing is an emergency.

I dispute the Judgment Creditor's determination for the following reasons:

Optional:

**I UNDERSTAND THAT NO OBJECTIONS TO THE JUDGMENT ITSELF WILL BE
HEARD OR CONSIDERED AT THE HEARING.**

(Print name of Judgment Debtor)

(Address & Street)

(Signature of Judgment Debtor)

(City, State and Zip Code)

(Date)

(Area Code) (Phone number)

**WARNING: IF YOU DO NOT DELIVER THIS REQUEST FOR HEARING OR A REQUEST IN A
SUBSTANTIALLY SIMILAR FORM TO THE OFFICE OF THE CLERK OF THIS COURT WITHIN FIVE (5)
BUSINESS DAYS OF YOUR RECEIPT OF IT, YOU WAIVE YOUR RIGHT TO A HEARING AND SOME OF
YOUR PERSONAL EARNINGS WILL BE PAID TO THE JUDGMENT CREDITOR IN SATISFACTION OF
YOUR DEBT TO THE JUDGMENT CREDITOR.**